**Scottish Improvement Leaders: Measurement Plan Template**

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| **Name of measure**  Specify type of measure (e.g. percentage / count / rate / variable (e.g time, volume etc) / days or cases between) and what you are measuring.  Indicate underneath whether it’s an Outcome (O), Process (P) or Balancing (B) measure | **Concept being measured and why it’s important to look at this**  What is the purpose of this measure? i.e. what questions do you want answered in relation to your improvement efforts? What goals are you trying to achieve? | **Operational definition**  Clear, precise definition of the measure and how it is calculated. Include numerator and denominator if it’s a % or rate. What / who is included or excluded? | **Data collection**  Who is collecting it? How often and when? Where is the data coming from? What’s the sampling method and sample size (if used)? | **What type of Shewhart (control) chart will you use?** (when enough data points become available)  What will the subgroups be? |
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